

Texas FCCLA Region and State Volunteer Policy

Based on the decision made by the Texas FCCLA Board of Directors and due to a shortage of volunteers, each Texas FCCLA chapter is required to provide (at minimum) one adult to serve as a conference volunteer during one day of the region and state conference. The volunteer can be the chapter advisor to serve as a Lead Consultant or another adult (not a chapter advisor/FCS teacher) to serve as an Evaluator. This applies for all Region Leadership Conferences and the State Leadership Conference. Chapters who do not provide a conference volunteer or have a volunteer not show will be charged a fee of \$150 and will be unable to participate with Texas FCCLA until paid. Region volunteer names are due **December 1**. State volunteer names are due **March 5**. Competitive events cannot take place without a large number of volunteers. The purpose of the policy is to eliminate the volunteer shortage. Texas FCCLA would much rather have volunteers instead of collecting fees.

Visit your region's conference page on the Texas FCCLA website to sign up your volunteer. Click on the Volunteer Sign Up Form button. (Ex: <https://www.texasfcla.org/region-i-leadership-conference>).

****IMPORTANT: ALL VOLUNTEER NAMES MUST BE SUBMITTED ON THE OFFICIAL TEXAS FCCLA VOLUNTEER FORM BY THE DEADLINE FOR EACH CONFERENCE IN ORDER TO RECEIVE CREDIT FOR YOUR VOLUNTEER. IN ADDITION, ALL VOLUNTEERS MUST RECEIVE THEIR ASSIGNMENTS PRIOR TO THE CONFERENCE. VOLUNTEERS WILL NOT BE ASSIGNED ON SITE OR BE ALLOWED TO "FILL IN" ON SITE. IF YOU OR YOUR VOLUNTEER HAVE NOT HEARD FROM ANYONE PRIOR TO THE CONFERENCE, PLEASE CONTACT THE TEXAS FCCLA OFFICE.****

Volunteer Policy Frequently Asked Questions (FAQs)

- Is the policy enforced per chapter or per school? **Each individual CHAPTER must provide a volunteer.**
- What is a Lead Consultant? **A Lead Consultant is an adult volunteer that assists with management of STAR and Proficiency Events. Lead Consultants are FCS teachers.**
- What is an Evaluator? **An Evaluator is an adult volunteer that scores STAR and Proficiency Events. Evaluators are other community members, parents, etc. that are NOT FCCLA chapter advisors or FCS teachers. FCCLA chapter advisors or FCS teachers may NOT serve as Evaluators.**
- Does my chapter have to provide a volunteer if we do not have STAR/Proficiency Event competitors? **No, however, if your chapter initially registered competitors on December 1 but later drop the events, your chapter must still provide a volunteer.**
- If my chapter has a region officer, does my chapter have to provide a volunteer at the region conference? **No, not at your own region conference, but your chapter must provide one for the state conference.**
- If my chapter has a state officer, does my chapter have to provide a volunteer for the region and state conference? **No**
- If my adult volunteer serves as an evaluator for Spotlight on Projects, does that fulfill the requirement? **Yes, however advisors/FCS teachers may not evaluate Spotlight on Projects. Another adult volunteer could be an evaluator.**

- Does my chapter's volunteer have to volunteer in competitive events? **For region, yes. For State, volunteers must serve in one of the following positions: Lead Consultant, Evaluator, Conference Registration (with a specified number of hours required), Monitor for the after party.**
- If the one of the chapter's advisors is serving as my chapter's volunteer Lead Consultant, do they have to be registered/paid for the conference? **Yes**
- If I am bringing another adult chaperone/parent/guest to serve as my chapter's volunteer Evaluator, do they have to be a registered/paid guest for the conference? **No, as long as your chapter has listed them as your chapter's volunteer on the official volunteer form and they receive their evaluator assignment before the conference. All volunteers MUST receive their volunteer assignment prior to the conference.**
- How do I submit my volunteer's name? **All chapters MUST fill out the official Texas FCCLA volunteer form prior to each conference listing their volunteer's name. Please visit each conference page of the Texas FCCLA website to submit volunteer names. Ex: if you are in Region I, go to <https://www.texasfccla.org/region-i-leadership-conference> and click on the button that says "Region I Volunteer Sign Up Form." All volunteer names MUST be submitted on this form by the deadline in order to receive credit for your volunteer. In addition, all volunteers MUST receive their assignment prior to the conference.**
- What should I do if I submitted a volunteer's name, but they haven't heard from anyone with their assignment? **ALL VOLUNTEERS MUST RECEIVE THEIR ASSIGNMENTS PRIOR TO THE CONFERENCE. Please respond to confirm receipt of your assignment. Volunteers will NOT be assigned on site or be allowed to "fill in" on site. If you or your volunteer have not heard from anyone prior to the conference, please contact the Texas FCCLA office.**
- When are volunteer names due? **Region volunteer names are due December 1. State volunteer names are due March 5.**
- What happens if my volunteer does not show up or fulfill their commitment? **Your chapter will be charged the \$150 fee.**
- Will any exceptions be made to the volunteer policy? **No**
- If I travel to help at another region, does that satisfy the volunteer requirement? **No. Each chapter must provide a volunteer at their own conference to satisfy the requirement.**