



TEXAS
STATE ASSOCIATION

Requirements for Running for Office

Any student desiring to be an officer must meet the officer qualifications found in the Constitution and Bylaws under Article VI. These are additional requirements that must be met to run for office.

1. Each chapter may have one officer candidate. Chapters with more than fifty (50) affiliated members may have two officer candidates. The maximum number of officer candidates for each chapter is two. A school with multiple chapters may not have more than four candidates.
2. An officer must be listed on the official membership roster of the affiliated chapter that they represent. Candidate/chapter must be affiliated by November 1.
3. Have a cumulative GPA of 85 or higher. A transcript must be uploaded to verify. For middle school/junior high students, please upload a report card and letter of verification from school admin.
4. Candidates must have begun working on or have completed a Power of One unit.
5. Officer candidates may not participate in Competitive Events the year they are running or the year following (if elected).
6. Officer candidates must have held a local chapter office.
7. Candidates will be disqualified if a full application is not submitted online with required documents by December 1 at 11:59 p.m. CST.
8. There will be no campaigning for region FCCLA office.
9. Officer candidates must be present during the officer candidate test, House of Delegates meeting, and all other sessions.
10. Officer candidates must run in a white long-sleeve oxford shirt, plain black slacks, and black dress shoes. An optional single strand of pearls can be worn. No other jewelry is to be worn.



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Region Officer Election Process

The election process for region Family, Career and Community Leaders of America officers will be the same in all five regions during the House of Delegates Session on Friday afternoon.

1. Officer candidates will take an objective test over FCCLA (use the Step One FCSA study guide as a reference) on Friday morning at the conference. Time and location TBD. Officer candidates must bring a device (laptop, tablet, etc.) to take the online test.
2. Officer candidates will be brought into the House of Delegates session one by one to present a memorized, factual speech not to exceed one minute. **The topic will be: Uncover the Possibilities (No raps, songs, props, or poems).**
3. At the conclusion of the speech, candidates will be asked one thought question and one fact question.
4. Officers will be elected by majority vote during the House of Delegates meeting. Those elected will be brought back to House of Delegates to be introduced as the region officers.
5. Immediately following, a nominating committee will interview officers and place the candidates in offices based on qualifications identified through interview, speech, test, and application.

The following are the region FCCLA offices that will be filled (general duties listed):

- **President** – presides at meetings, oversees all officers, sends memorandums regarding meetings
 - **Vice President of Achievement** – oversees the Power of One program and other achievements
 - **Vice President of Competitive Events** – oversee Competitive Events; will also have to attend a fall competitive event meeting in Austin
 - **Vice President of Correspondence** – oversee the FCSA testing
 - **Vice President of Membership** – oversee Honorary Membership and increasing members
 - **Vice President of Parliamentary Law** – oversee House of Delegates session and election
 - **Vice President of Programs** – oversees the conference power point and scripts
 - **Vice President of Projects** – oversees Spotlight on Projects
 - **Vice President of Public Relations** – oversees conference in review video and social media; provides relaxers and activities at all sessions
 - **Vice President of Records** – takes minutes at the meetings; provides competitive event assistance; oversees registration and organization of registration packets
 - **Vice President of Service Learning** – oversees the region service learning project
 - **State Officers (3)** – serve on the state level; exact office to be assigned at state; will also have additional meetings and events to attend
6. After the Nominating Committee, the elected officers will attend the Welcome Session (to be announced), an Installation Practice Ceremony following the session, and the Awards and Recognition Session (where they will be installed as officers). Incoming Officer Advisors will need to be present during all of these events as well.

For a sample video of a House of Delegates session, please scroll to the bottom of the "Running for Office" page.

What is expected of FCCLA Officers:

- Secure support of family, chapter and school administrators before seeking office.
- Buy or provide standard uniform (approximately \$200 – \$300).

Black sheath dress, black slacks, nude pantyhose, white oxford shirt(s), 1 tie/necklace, black matte dress shoes, official FCCLA red blazer, travel polo (specific information will be sent out after elected)
- Be active in local chapter.
- Be responsible for make-up work for missed school days due to FCCLA events.
- Encourage leadership development in others by delegating responsibilities and supporting activities of individuals and chapter.
- Establish a personal calendar. Meet all due dates/deadlines by planning ahead.
- Attendance at June Leadership Training (Navasota, TX) with your advisor (**required for both**) (approximately \$500 for officers and \$650 - \$900 for advisors depending on single/double/triple occupancy)
- Attend Fall Executive Council Meeting (generally in October)
- Each officer is required to plan and host at least one Fall Leadership Workshop for local chapter members. Ideally 2 - 3 officers will work together to plan and host each workshop. Dates/locations must be set by the end of June Leadership camp.
- Assume and carry out responsibilities for region and state conferences.
- Send copies of correspondence to region or state advisors and others designated.
- Write correspondence for all conferences.
- Attend one region conference in addition to your own.
- State officers have additional required events listed on the agreement form.
- Follow ALL rules and expectations in the Texas FCCLA Officer Agreement form.
- Complete a School Board presentation and a Let's Market Ourselves presentation locally (more details to come).
- Complete reports by December 1 to report the results from your Fall Leadership Workshop, School Board presentation, and Let's Market Ourselves presentation.
- Check FCCLA e-mail regularly.