



STEP ONE

TEXAS ASSOCIATION
FAMILY, CAREER AND COMMUNITY
LEADERS OF AMERICA
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Developing Your Step One Project

This project will help you learn basic information about Family, Career and Community Leaders of America and provide answers to the questions.

Family, Career and Community Leaders of America uses a simple planning process to help you develop projects. Look for the familiar planning process symbols in publications. The same five basic steps are used in planning all projects:

I. Identify Concerns

In this project, your concern has already been determined. – “I want to learn some basic information about the organization.”

II. Set Your Goal

Goals should be realistic, specific, measurable, and written. In other words, there should be no ~doubt about what you intend to do and when you intend to so it. For this project, your goal is partially pre-determined, but you’ll have to fill in the rest. – “By (Date), I will be able answer 20 questions about Family, Career and Community Leaders of America as evaluated my (WHOM).”

III. Form a plan

Developing a thorough plan is half the challenge in any project. Devote plenty of time to this important step. Think about how you want to start and when you plan to finish. Answer the following questions, and you’ll find your plan almost complete.

Which resources do you have? – You can use the following resources and perhaps collaborate with other members to answer any questions you may have.

-FCCLA Handbook

-national bylaws

-current fact sheet

-publication catalog

-Teen Times magazines

-chapter mailings

-handbooks, guidelines, and brochures about several national programs

STATE PUBLICATIONS

-FCCLA The Texas Way

-State Handbooks

-mailings from state advisor

LOCAL PUBLICATIONS

- chapter plans and calendars
- publicity and news releases

Who will be involved in your search for information? Will you work alone or with others to find the information? What help will you need from your advisor? Others? How will you go about your search? If you plan to work with others, try to think of clever ways to search for the information to make it more fun. Members may want to divide up the questions and share the information in a interesting way –using a visual, playing a game or creating a puzzle. When and where will you work on the plan? Is class time available? Or will you take it home or work on it during study periods? How will you demonstrate that you've mastered the information? Here's your chance to be creative. Try to think of a way other than just talking about it. You could demonstrate by a way other than just talking about it. You could demonstrate by developing a series of posters, bulletin boards, exhibits or articles. That way you could share the information with others in your school. You could also create your own notebook or handbook with the information in it. Your advisor and your peers may serve as evaluators.

** Write your plans in this space**

WHAT:

WHERE:

WHEN:

HOW:

WHO:

IV. ACT

Now it's time to get to work. Develop a schedule and check your progress along the way.
Ask

your advisor or other members for help if you need it. Don't lose sight of your goal!

V. FOLLOW UP

Now you'll get a chance to demonstrate how much you know about Family, Career and Community Leaders of America. Submit the information for the final approval to your advisor or peer evaluators using whatever technique you selected.⁴

Let others know you have completed your first project in Family, Career and Community Leaders of America. Send for a recognition pin as a symbol of your success by completing the report of your project (found in this brochure) and sending it to the national headquarters.*

This material taken from the Step 1 brochure is available from the Family, Career and Community Leaders of America, Inc., 1910 Association Drive, Reston, VA 20191-1584.

STEP ONE

If you've joined FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA, Inc. or you were a member in the past, you are probably somewhat familiar with the organization and its activities. But how much do you really know about FCCLA facts and opportunities?

STEP 1 is an activity to help you and your chapter explore the organization. It is fact, fun and educational. Members can work together or individually to earn a STEP 1 recognition pin. When you are finished. You can order the pin from API, mc, 4477 Nicole Drive, Lanham, MD 20706 for five dollars each. (\$5.00)

Phone: 1-800-507-7007

To complete this project, you will research the following twenty questions and decide on a way to evaluate your progress. Be sure to set up a plan for the project using the five steps of the planning process.

1. WHY DOES FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA EXIST?
2. WHAT MAKES FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA UNIQUE (DIFFERENT) THAN OTHER STUDENT ORGANIZATIONS?
3. HOW LONG HAS FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA EXISTED?
4. WHAT ARE THE MEMBERSHIP REQUIREMENTS?
5. HOW MANY MEMBERS ARE THERE IN YOUR NATIONAL, STATE, AND LOCAL ORGANIZATION?
6. IDENTIFY THE NUMBER OF OFFICERS ELECTED IN YOUR CHAPTER.

7. HOW DO MEMBERS BENEFIT FROM BELONGING?

8. WHAT DO MEMBERS GET FOR THEIR NATIONAL, STATE, AND LOCAL DUES?

9. HOW DOES FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA HELP MEMBERS DEVELOP LEADERSHIP SKILLS AND ADDRESS TEEN CONCERNS ABOUT SOCIETY, FAMILY, AND JOBS?

10. NAME FOUR (4) NATIONAL PROGRAMS AVAILABLE FOR MEMBERS.

11. OF THE ACTIVITIES AVAILABLE TO MEMBERS, WHICH ONES ENABLE THEM TO WORK IN GROUPS, TO WORK ALONE OR COMPETE WITH OTHERS?

12. WHAT ARE SOME WAYS THAT CHAPTERS CAN INCREASE MEMBERSHIP?

13. WHICH REGIONAL, STATE, AND NATIONAL MEETINGS TAKE PLACE EACH YEAR?

14. WHAT ARE THE NAMES OF THE PUBLICATIONS AVAILABLE TO MEMBERS?

15. WHAT IS THE NAME OF THE NATIONAL LEADERSHIP PUBLICATION WHICH HELPS CHAPTERS GET ORGANIZED AND FUNCTION PROPERLY?

16. IDENTIFY STATE AND NATIONAL MATERIALS YOUR CHAPTER RECEIVES EVERY YEAR.

17. IDENTIFY WAYS THAT CHAPTER MEMBERS CAN EARN RECOGNITION IN THE ORGANIZATION FOR THEIR ACCOMPLISHMENTS AT LOCAL, REGION, STATE, AND NATIONAL LEVELS.

18. HOW CAN YOUR CHAPTER SPREAD THE WORD ABOUT CHAPTER ACTIVITIES IN THE COMMUNITY?

19. WHAT TYPES OF PROJECTS HELP A CHAPTER EARN A REPUTATION AS A DYNAMIC AND WELL-RESPECTED CHAPTER?

20. WHAT IS THE FCCLA MOTTO?

Teacher's key for basic 20 Step 1 questions:

Step 1

1. Why does Family, Career and Community Leaders of America exist?

To help teens assume active roles in society through Family and Consumer Sciences education in areas of personal growth, family life, vocational preparation, and community involvement.

2. What makes Family, Career and Community Leaders of America unique (different) than other career and technology student organizations?

It is the only youth-led organization which has the family as its central purpose.

3. How long has Family, Career and Community Leaders of America existed? Since 1945

4. What are the membership requirements?

Members must have enrolled in or completed at least one course in Family and Consumer Sciences Education and must pay dues.

5. How many members are there in your national, state, and local organization?

National :220,000 (2001-2002)

State: 20,433 (1999-2000)

Local: varies (students can do research locally)

6. Identify number of officers elected in your chapter. Answers will vary.

7. How do members benefit by belonging?

Leadership training, career and technology preparation, family and community involvement.

8. What do members get for their national, state, regional, and local dues?

9. What is the FCCLA motto?

“Toward New Horizons”

10. How do Family, Career and Community Leaders of America help members develop leadership skills and address teen concerns about society, family and jobs?

Members create and execute projects such as:

Financial Fitness

Student Body

Families First

FACTS (Families Acting for Community Traffic Safety)

Career Connection

Catch the Spirit

Power of One

Earth 2000

STAR Events

STOP the Violence

11. Name 4 national programs available for members:

Japanese Exchange Program, Catch the Spirit, Community Service Award, Career

Connection, Student Body, Financial Fitness, FACTS (Families Acting for Community

Traffic Safety), Power of One, Earth 2000, STAR Events, Families First

12. Of the activities available to members, which ones enable them to work in groups, to work alone, or compete with others?

With others—All of the state projects such as Student Body, Financial Fitness, etc.

Alone –Power of One

Compete –STAR Events

13. What are some ways that chapters can increase membership?

Posters, drawings, contests, announcements, recruitment activities

14. Which regional, state, and national meetings take place each year?

Regional- 5 meetings in Texas

State- One in Texas, usually in April

National-Cluster meetings held in the fall & National Leadership Conference in July

Local- meetings vary

15. Name one of the publications available to each member. Teen Times
National Publication
FCCLA-The Texas Way .state publication
16. What is the name of the national leadership publication, which helps chapters get organized and function properly?
Family, Career and Community Leaders of America Handbook
17. Identify state and national materials your chapter receives each year.
Membership cards, membership programs (Member Quest 2001), FCCLA
The Texas Way, Teen Times, materials to promote Career and Technology Education/Family, Career and Community Leaders of America Week, calendar of events, program materials.
18. Identify ways that chapter members can earn recognition in the organization for their accomplishments at local, region, state, and national levels.
STAR Events, national, state, and regional officers, Power of One, community service, Scholarships, Member Quest 2001, participation in programs and projects.
19. How can your chapter spread the word about chapter activities in the community?
TV, radio, newspaper, school announcements, school newspapers, displays in malls or in community, visit civic organizations, and get involved in community service.
20. What types of projects help a chapter earn a reputation as a dynamic and well-respected chapter?
Projects that are successful and planned by the five steps of Family, Career and Community Leaders of America planning process.

- A. Identify concerns
- B. Set a Goal
- C. Form a Plan
- D. Act
- E. Follow Up

STEP ONE

1. Why does Family, Career and Community Leaders of America exist?
 - A. To help teens assume active roles in society through Family and Consumer Sciences education.
 - B. To prevent drug abuse.
 - C. To encourage kids to quit school and take an active role in society.

2. What makes Family, Career and Community Leaders of America different than other Career and Technology student organizations?
 - A. You just pay dues and get a magazine once a month.
 - B. It is the only student-led organization that has the family as its central focus.
 - C. It is only for straight A students.

3. How long has Family, Career and Community Leaders of America existed?
 - A. since 1965
 - B. since 1935
 - C. since 1945

4. What are the membership requirements for being in Family, Career and Community Leaders of America?
 - A. Students must be enrolled or have been enrolled in at least one course of Family and Consumer Sciences Education.
 - B. Students must be enrolled in at least one course of computer science.
 - C. All of the above.

5. How many members are there in your national, state, and local organization?
 - A. The local membership varies, state membership is over 35,000, and national is over 270,000.
 - B. The local membership varies, state membership is over 100,000, and national membership is over 500,000.
 - C. The local membership varies, state membership is over 2500, and national membership is over 3500.

Fill in the bank: Select the letter of the work that completes the following sentence:

- | | |
|--|----------------------|
| A. <u>Family, Career and Community Leaders of America Handbook</u> | J. Membership Cards |
| B. Planning Process | K. Motto |
| C. Posters | L. Vary |
| D. Member Quest 2001 | M. Dues |
| E. Leadership Skills | N. <u>Teen Times</u> |
| F. Newspaper | |
| G. F.A.C.T.S. | |
| H. With others | |
| I. Power of One | |

6. A national Family, Career and Community Leaders of America project for increasing membership is called _____
7. Of the activities available to members, you work alone with Power of One; to compete you can work on a team or on a team of STAR Events, and with state projects you can work _____
8. A chapter can increase membership by school announcements, radio, TV, and writing articles for the school _____
9. The state, national, and regional meeting take place every year. The national meeting usually takes place in July, the state meeting is usually in April, and regional meeting dates are from January through March. Local meeting dates _____
10. The name of the magazine that goes to each member is _____, which is received from the national office. The publication *FCCLA The Texas Way* is received from the state association.
11. The name of the national leadership publication (a book) which can be purchased by chapters to help get organized and function properly is _____.
12. Something your chapter receives from national every year to give to members to identify themselves as members is _____
13. A way for your chapter members to earn recognition in the organization is STAR Events and completing modules in the self-improvement program for Family, Career and Community Leaders of America is called _____
14. What five step method is used to make sure your chapter's projects are successful?

15. "Toward New Horizons" is the FCCLA _____
16. Members benefit from Family, Career and Community Leaders of America by learning _____ career and technology preparation, and family and community involvement.
17. By paying _____ to the national and state organizations, members receive publications, posters, and membership cards.
18. Which of the terms above is the name of one of the projects sponsored by Family, Career and Community Leaders of America to help solve community and social concerns?
19. A way your chapter can increase membership is by placing membership _____ in the room to encourage everyone to pay dues.
20. In what year did FHA become FCCLA.

Step 1 Test Answer Key

1. A
2. B
3. C
4. A
5. A
6. D
7. H
8. F
9. L
10. N
11. A
12. J
13. I
14. B
15. K
16. E
17. M
18. G
19. C