

TO REGISTER AS PART OF THE TEXAS DELEGATION
2017 NATIONAL LEADERSHIP CONFERENCE
FAMILY, CAREER AND COMMUNITY LEADES OF AMERICA

Delegates have two options:

- OPTION 1:** Register with the Texas delegation-includes transportation, housing, registration, tour, Texas events, insurance, travel agency assistance, give away pins and state t-shirt.
- OPTION 2:** Register on your own with no information coming from the state association. (all arrangements made by the individual or chapter.

Option 1:

1. Log-in to the national affiliation website, www.affiliation.registermychapter.com/fccla to register for the national FCCLA conference. Click on the "Meetings & Events" tab. You may select the registration package or register for the conference and individual events.
2. When reaching the payment section of the registration form, pay for the events in which you registered. Schools will need to cut two checks (one for conference registration and one for the delegate package) for the conference this year. Payment for registration will be sent to national headquarters and delegate package payment will be sent to Holidays 'N Travel.
3. Make a copy of your registration form.
4. Go to www.texasfccla.org and click on Meetings, National Leadership Conference, Texas Registration form and complete the Texas Delegation form for the national meeting registration.
5. You will be able to upload the emergency form or mail it with payment.
6. Submit copies of the Texas registration form to Holidays 'N Travel by April 25, along with package payment and emergency forms for each participant.

These items must be received in the Holidays 'N Travel office, 3302 Live Oak Circle, Austin, Texas 78731 by April 25, 2017

7. A Texas release will be posted on the Texas website with additional information regarding the trip.
8. T-shirts and trading pins will be delivered to you prior to the national meeting.
9. Upon arriving in Nashville, Tennessee, you will pick up your conference registration materials at the national registration area.
10. You will pick up hotel keys at the Texas registration desk in the Doubletree Hotel, Nashville upon your arrival.

Please call Holidays 'N Travel if you need assistance in flight schedules and airline tickets. They can be reached at: manny@holidaysntravel.com or by calling 512-636-6539.

Option 2:

1. Log-in to the national affiliation website, www.affiliation.registermychapter.com/fccla to register for the national FCCLA conference. Click on the "Meetings & Events" tab. You may select the registration package or register for the conference and individual events.
2. When reaching the payment section of the registration form, indicate how payment will be made and complete the information.
3. Send payment to National Headquarters. You will receive confirmation from the national staff.
4. Make your own travel arrangements.
5. Upon arriving in Nashville, you will need to go to the national registration desk and pick up your registration materials for the conference.
6. Check yourself into your reserved hotel room at the hotel front desk.

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