

FAMILY, CAREER AND COMMUNITY LEADERS
OF AMERICA

TEXAS ASSOCIATION

STATE CONSTITUTION/BYLAWS

Texas Association,
Family, Career and Community Leaders of America
1107 West 45th
Austin, Texas 78756

April 2012

**TEXAS ASSOCIATION
FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA, INC.**

C O N S T I T U T I O N

**ARTICLE I
NAME**

The name of this organization shall be Texas Association, Family, Career and Community Leaders of America, Inc. The letters FCCLA may be officially used to designate the organization. Its units, divisions, or members thereof may be designated FCCLA.

**ARTICLE II
MISSION AND PURPOSES**

Section I: Mission

The mission of Family, Career and Community Leaders of America is to promote personal growth and leadership development through family and consumer sciences education. Focusing on the multiple roles of family member, wage earner, and community leader, members develop skills for life through-

- character development;
- creative and critical thinking;
- interpersonal communications;
- practical knowledge, and;
- career preparation.

Section II: Purposes

Organized instruction relating to the mission is a part of the family and consumer sciences education program in the schools. The purposes of the organization shall be as follows:

1. To provide opportunities for personal development and preparation for adult life.
2. To strengthen the function of the family as a basic unit of society.
3. To encourage democracy through cooperative action in the home and community.
4. To encourage individual and group involvement in helping achieve global cooperation and harmony.
5. To promote greater understanding between youth and adults.
6. To provide opportunities for making decisions and for assuming responsibilities.
7. To prepare for the multiple roles of men and women in today's society.
8. To promote family and consumer sciences, family and consumer sciences careers and related occupations.

ARTICLE III ORGANIZATION

- Section I. Texas Association, Family, Career and Community Leaders of America, Inc. shall be a chartered State Association of the National Family, Career and Community Leaders of America, Inc.
- Section II. The Texas Association shall be composed of all chapters within the boundary of the state. The Texas Association shall consist of local chapters. These chapters may be in public or private junior, middle, or senior high schools and shall be grouped into regions corresponding to the regions of Family and Consumer Sciences Education, Texas Education Agency. The chapter shall be composed of students meeting the qualifications for membership as listed in Article IV, Membership.
- Chapter members must be enrolled or have been enrolled in a family and consumer sciences course.
- Section III. The national handbook, FCCLA Chapter Handbook shall be the official guide for the Texas Association.

ARTICLE IV MEMBERSHIP

- Section I. Membership in this organization shall be (1) active, (2) alumni, (3) associate, and (4) honorary.
- Section II. Active membership- Any student who is regularly enrolled in a public or private junior, middle, or senior high school may be eligible for active membership in FCCLA. Active members shall be or shall have been enrolled in a family and consumer sciences class. Such active membership may be retained as long as the pupil continues to attend junior, middle, or senior high school and has paid dues to an affiliated chapter. Active members may wear the official FCCLA pin with the official guard.
- Section III. Alumni Membership – Any active member, upon graduation from high school, is eligible to alumni membership in any FCCLA chapter. Both active and alumni members may wear the official FCCLA pin.
- Associate Membership – Former active members and other adults who share the goals and purposes of Family, Career and Community Leaders of America and its programs and who wish to support the continuing development of FCCLA youth shall be eligible for membership of Alumni and Associates. Members of Alumni and Associates shall not be eligible to hold office, make motions, or vote. Alumni and Associates may wear the official Alumni and Associate pin.

Section IV. Honorary Membership

The Texas Association may, each year, confer on five (5) persons from each region the title of honorary member. The state may award any number of honorary memberships at large, which shall be determined by three (3) members of the Board of Directors. This title shall be conferred only on a person who has rendered outstanding services in helping to advance the family and consumer sciences program.

The chapter shall determine the number of honorary memberships to be awarded locally.

State honorary members may wear the official FCCLA pin with a symbol which shall be a torch and the official H guard.

The symbol for the respective group honorary membership shall be as follows: (1) chapter honorary members-scroll; (2) state honorary member-torch; and (3) national honorary membership-rose.

Honorary members may attend all meetings but may not make motions, vote nor hold office in FCCLA.

ARTICLE V OFFICERS AND THEIR DUTIES

Section I. The officers of the Texas Association shall be president, nine vice-presidents, recording secretary, corresponding secretary, parliamentarian and two national officer candidates.

Section II. THE PRESIDENT shall preside at all business meetings of the Texas Association and of the State Executive Council; shall be a member ex officio of all committees except the Nominating Committee; shall be a member ex officio of all committees except the Nominating Committee, both standing and special; shall guide the work of the year and perform any duty as president, in the parliamentary authority adopted.

Section III. VICE-PRESIDENT OF PROGRAMS shall be an aide to the president and shall, in the absence of the president, perform the duties of that office. This officer shall work with members of the Program Committee to plan and promote the program of work.

Section IV. VICE-PRESIDENT OF ACHIEVEMENT shall chair the Achievement Committee to create interest and encourage participation in the Power of One and other programs.

- Section V. VICE-PRESIDENTS OF COMPETITIVE EVENTS shall chair the Competitive Events Committee to assist in the organization and implementation of Competitive Events at the state level.
- Section VI. VICE-PRESIDENT OF MEMBERSHIP shall promote membership within the regions and develop membership program and retention strategies.
- Section VII. VICE-PRESIDENT OF PEER INVOLVEMENT shall chair the Recreation Committee to compile suggestions for wholesome recreation for members.
- Section VIII. VICE-PRESIDENT OF PROJECTS shall chair the Projects Committee to create interest and encourage participation in regional, state, and national projects.
- Section IX. VICE-PRESIDENT OF PUBLIC RELATIONS shall chair the Public Relations Committee to promote Texas Association, Family Career, and Community Leaders of America, Inc.
- Section X. VICE-PRESIDENT OF SERVICE LEARNING shall promote community service activities with the region and on the state level.
- Section XI. THE RECORDING SECRETARY shall keep an accurate record of the proceeding of the meeting of the Texas Association and the State Executive Council.
- Section XII. THE CORRESPONDING SECRETARY shall take care of the correspondence of the Texas Association and shall chair the Resolutions Committee.
- Section XIII. THE PARLIAMENTARIAN shall assist and advise the president on points of parliamentary law and shall chair the Constitution and Nominating Committees.
- Section XIV. NATIONAL OFFICER CANDIDATES shall chair/serve on the national planning committee and represent the state on the state and national level.
- Section XV. In addition to the elected officers, the Executive Treasurer is employed by the Texas Association, Family, Career and Community Leaders of America, Inc. and shall be appointed by the State Advisor.

THE EXECUTIVE TREASURER shall be bonded by the Association and shall receive such remuneration as decided by the State Advisor.

THE EXECUTIVE TREASURER shall have custody of all funds to be allocated as stated in Article I, Section 1 of the Bylaws, and in accordance with Standing Rules No. V.

THE EXECUTIVE TREASURER shall keep an accurate record of receipts and disbursements, make reports as directed, and disburse money as approved by the accredited delegates attending a state meeting, or between state meetings, by the Executive Council and Board of Director or the State Advisor.

Personnel needed to conduct business of the association will be hired in accordance with the operation procedures for the association approved by the Board of Directors

ARTICLE VI ELECTION OF OFFICERS

Section I. Each chapter may, before the submission deadline for officer candidate, hold a meeting for the purpose of selecting a nominee for a region, state, or national office. It shall be the duty of each region to elect from chapter nominees three (3) state officers from that region, such office to be determined by the State Nominating Committee.

Each region shall elect one (1) outgoing regional officer to serve on the State Nominating Committee and one (1) former state officer, minimum of three years removed from office and not a current FCCLA advisor/FCS teacher.

Section II. The ratification of the officers so chosen shall be by a majority vote of the accredited delegate present and voting at the annual state meeting.

Section III. If it is impossible to hold the annual state meeting, the election may be by mail, such decision to be made by majority vote of the Executive Council and Board of Directors. In this case, a printed ballot containing the name of each nominee for office shall be mailed to every chapter, with instructions to return at a stated time. If not returned by the stated time, the ballot shall be null and void.

ARTICLE VII MEETINGS

Section I. There shall be an annual state meeting of the Texas Association, date, time, and place to be arranged by the Executive Council, Board of Directors, State Advisor, and schedule to be arranged by the Executive Council in accordance with established procedures.

Section II. Each region shall arrange for at least one regional meeting annually.

Section III. The annual state meeting shall be the governing body of the Texas Association. The privilege of making motions, debating, and voting shall be limited to accredited delegates.

ARTICLE VIII LOCAL CHAPTER AND REGION OFFICERS

- Section I. The officers of local chapters shall be a president, a vice-president, recording secretary, treasurer, parliamentarian, and other officers as determined by the chapter.
- Section II. The officers of the regions shall be the same as the state association plus a treasurer.
- Section III. Their duties shall correspond to those of officers of the Texas Association.

ARTICLE IX AMENDMENTS

- Section I. The Constitution may be amended at any annual state meeting by two-thirds (2/3) of those delegates present and voting, provided a copy of the proposed amendments has been distributed by the Executive Council and Board of Directors, at least 30 days before the meeting, to every chapter in the state.

BYLAWS

ARTICLE I DUES

- Section I. Annual membership dues in the Texas Association shall be fixed by the State Executive Council on the basis of a budget submitted and approved by the State Advisor. The fixed dues shall be approved by a majority vote of the accredited delegates present and voting at the annual state meeting of Family, Career and Community Leaders of America, Inc. Membership dues shall be received on or before November 1. Dues for additional members due to transfers or new second semester family and consumer sciences students should be sent by February 15.
- Section II. The chapter treasurer shall send full per capita amount of dues to the Association.
- Section III. Local chapters may vote the amount of their chapter dues.
- Section IV. Members changing from one chapter to another at any time during the year shall present membership card to new chapter as a receipt for dues paid.
- Section V. The fiscal year shall be July 1 through June 30.

Section VI. Dissolution or Liquidation-Upon final dissolution or liquidation of Texas Association, Family, Career and Community Leaders of America, Inc., and after the discharge or satisfaction of all outstanding obligations and liabilities, the remaining assets of the state organization shall be used by a Board of Directors in accordance with the purpose of the State Association.

ARTICLE II OFFICERS

Section I. All state officers shall be ratified at the annual state meeting, to serve term of one year or until their successors are elected. No officer shall be eligible to serve a second term in the same state office. Officers shall be installed and assume office at the close of the state meeting at which they are ratified.

Section II. If a vacancy occurs in any office except that of the president, it shall be filled for the unexpired term by election in the region to which the officer belonged. In case of permanent disability or resignation of the president, the vice-president of programs shall succeed to that office for that unexpired term. The vacancy thus created in the office of the vice-president of programs shall be filled by the region from which the president was elected.

If a state officer cannot fulfill the responsibilities as stated on the state Calendar of activities, he/she will be required to resign the designated Office. The only exception would be illness or death on the family.

ARTICLE III BUSINESS MEETINGS

Section I. The quorum shall be a majority of the accredited delegates present and voting.

Section II. Each chapter shall be entitled to one accredited delegate.

Section III. No accredited delegate shall have more than one vote nor represent more than one chapter.

ARTICLE IV EXECUTIVE COUNCIL

Section I. There shall be a State Executive Council for the purposes of planning and guiding the program of Texas Association, Family Career, and Community Leaders of America, Inc. It shall be composed of state officers, national officer candidates, region presidents, and two (2)

designated officers from each region, and the retiring state president provided he or she is an active member of the Association. The state executive council shall meet at least once during the year at the call of the president.

Section II. A quorum of Executive Council shall be a majority of the members.

ARTICLE V BOARD OF DIRECTORS

Section I. There shall be a Board of Directors to give guidance and assistance In the carrying out the work of the Texas Association.

The Board of Directors shall serve in an advisory capacity to interpret and promote the mission, purposes, policies, and program activities of Family, Career, and Community Leaders of America to groups and intervals within and outside the organization.

The Board of Directors will provide oversight and guidance for the sound operations and financial management of the Texas Association.

Section II. The state Board of Directors shall be composed of:

- *Director of Family and Consumer Sciences Education, Texas Education Agency, ex-officio
- *State Advisor, Family, Career and Community Leaders of America. ex-officio.
- *Region Advisor, ex-officio
- *State President
- *Past State President
- *State Vice President of Programs
- *Local Advisor of the State President
- *Local Advisor of the Past State President
- *Local Advisor of the State Vice President of Programs
- *3 Local Chapter Advisors
- *Family and Consumer Sciences Education Teacher Educator
- *2 Parents from Local Chapters
- *2 Representatives from Business/Industry
- *Representative from the Family and Consumer Sciences Teachers Association of Texas. (FCSTAT)
- *Supervisor of Family and Consumer Sciences Education or Other local School District Administrator

Section III. The officers of the Board of Directors shall be the Chair, Vice-Chair, and Secretary. The Executive Committee of the Board of Directors shall be composed of the officers and the ex-officio members.

Section IV. The Board of Directors shall establish operating procedures of the Board, including election, terms, and replacement of Board members.

**ARTICLE VI
STATE ADVISOR, STATE SPONSOR,
STATE PARENT(S)/GUARDIAN(S)**

Section I. THE STATE ADVISOR, who is the administrative officer of the Texas Association shall be appointed by the Board of Directors, Family, Career and Community Leaders of America. The advisor shall be a qualified Family and Consumer Sciences Educator.

Section II. THE STATE SPONSOR shall be a family and consumer sciences teacher of the high school from which the president of Texas Association, Family, Career, and Community Leaders of America, Inc. is elected.

Section III. THE STATE PARENT(S)/GURDIAN(S) shall be appointed by the Chapter form which the president of the Texas association, Family, Career and Community Leaders of America, Inc. is elected.

**ARTICLE VII
LOCAL CHAPTERS AND REGIONS**

Section I. Local chapters shall make their own rules for meetings. The regional Sponsor shall be a family and consumer sciences teacher of the chapter From which the regional president comes.

Section II. The chapter advisors shall be family and consumer and sciences teachers in the school.

**ARTICLE VIII
RITUALS AND SYMBOLS**

Section I. The official initiation ceremony, pins, creed, colors, and motto shall be the same used by the national association according to the national handbook.

**ARTICLE IX
PARLIAMENTARY AUTHORITY**

Section I. The rules contained in ROBERT'S RULES OF ORDER, NEWLY REVISED, shall govern the Texas Association, Family, Career and Community Leaders of America, Inc. in all cases to which they are not inconsistent with the Constitution, Bylaws, or Special Rules of Order of this association.

ARTICLE X AMENDMENTS

Section I. The Bylaws may be amended at any annual state meeting by two-thirds (2/3) of those delegates present and voting, provided a copy of amendments has been distributed by the Executive Council and Board of Directors, at least 30 days before the meeting, to every chapter in the state.

ARTICLE XI SUSPENSION OF THE BYLAWS

Section I. When Texas Association, Family, Career and Community Leaders of America, Inc. wishes to do something that cannot be done without violating its own rules, and yet it is not in conflict with its Constitution, Bylaws, or the fundamental principals of parliamentary law, it may suspend the rules that interfere with the proposed action.

ARTICLE XII POWER OF ONE

Section I. Recognition of the growth of individual members of Family, Career and Community Leaders of America, Inc., may be given through the Power of One Program. Participation In the Power of One Program shall be optional for members, local, regional, and state association. The five (5) units recognized shall be A Better You, Family Ties, Working on Working, Take the Lead, and Speak Out for the Family, Career and Community Leaders of America.

ARTICLE XIII STANDING COMMITTEES

There shall be the following standing committees: Program Planning Committee, State and National Projects Committee, Achievement Committee, Competitive Events Committee, Peer Involvement Committee, Public Relations Committee, Service Learning Committee, Membership Committee, and Constitution Committee. Each committee shall submit a plan of work for the current year for the approval of the State Executive Council. The appropriate state officer shall chair the appropriate committee.

Section II. Special Committees – Special Committees shall be appointed by the president in consultation with the State Advisor, or by the delegates at an annual meeting to carry on the work of the organization.

STANDING RULES

- Number I. The State Advisor and the Board of Directors, shall have the authority to approve travel expenses, which are in accordance with the operating procedures of the association as approved by the Board of Directors.
- Number II. Annual dues In the Texas Association shall be a state due as recommended by the Executive Council and approved by the voting delegates at the succeeding state meeting, and the amount of national dues as required by the national association.
- Number III. Qualifications for candidates seeking a state office are as follows:
- A. Must have held a chapter or regional office.
 - B. Must have an overall average of 85 in all subjects for the preceding semester.
 - C. Must be an affiliated member of an affiliated chapter.
 - D. Should have completed at least one Power of One unit.
 - E. Should have a sincere interest in the future improvement and development of the specific office which the nominee desires and should know the responsibilities of all other offices.
 - F. Should have a sincere interest in the development and improvement of Family, Career and Community Leaders of America Organization, including all levels, local, regional, State, and national.
 - G. Should have an understanding and thorough knowledge of Family, Career and Community Leaders of America, Inc., program of work and the purposes of the organization, and be familiar with the State Constitution, Bylaws, and the official guide.
 - H. Should be proficient in the use of parliamentary procedure.
 - I. Must have the support and cooperation of advisor, local school administrators, and family.
 - J. Should have the necessary time for the proper execution of the responsibilities of the office, including time and desire to attend all meetings, both scheduled and called, the office may impose. Be willing to sacrifice personal pleasure for the good of the organization.
 - K. Should possess good speaking qualities such as clear, well-modulated voice, so that he/she could be able to speak at ease before a group.
 - L. Should have the ability to express himself/herself in both oral and written composition. Typing skills would be desired.
 - M. Should possess the following character traits: reliability, sincerity, industriousness, congeniality, self- confidence, and humbleness.
 - N. Should be well - mannered, neat, and well - groomed.
 - O. Should possess the feeling of enthusiasm for FCCLA work to the point that he/she represents: in home, school, and community life.

Number IV. Any national nominee must have the following qualifications:

- A. Active membership in a certified chapter for two years.
- B. One year of family and consumer sciences beyond the eighth grade.
- C. An overall scholastic rating of 85.
- D. A responsible position at one time in the State Association or any division above the chapter level.

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