

**Texas FCCLA
National Conference
Nashville, Tennessee
July 01-07, 2017**

INSTRUCTIONS FOR COMPLETING Holidays 'N Travel FORM FOR FCCLA NATIONAL MEETING

I. Holidays 'N Travel Form is a fillable form. Please type the information and then print the form and submit it along with full payment

Student Delegate: Give student delegate name, home address, phone number and Date of Birth.

- Indicate if the student is male or female.

Advisors: Please complete your information using the same Guidelines listed above.

Advisors must complete all of the contact information. We must have a cell phone number and summer email address for every advisor.

Family Members and Guest: Use the same form and indicate that if they are Chaperons, Parents, or Guest.

Accommodations: indicate S (single 1 person); D (double 2 people); T (triple 3 people) or Q (quad 4 people) for desired room accommodations.

- **Roommate Request:** All roommate request must accompany your travel form and have first and last names. We match up the roommate request, so please coordinate with your roommates to insure that everyone turns in the same request with the same type of accommodations.

Depart City: Enter the name of city from which you wish to fly. **If you are not purchasing a ticket from Holidays 'N Travel, Please indicate Land Only in this column.**

- **Package Cost:** using the chart on top of the page, show the package cost based on departure city and accommodations selected.
- See chart at the top of the page and transfer package price travel to column (ex: Austin departure, quad accommodations would put \$1,061.00 in the column.
- Texas FCCLA will pay \$50 for each regional and state officer. Mark \$50 in this column.
- Total amount due. This is the total for the travel package.
- The final column is where the delegates t-shirt size is indicated.

Send the Holidays 'N Travel the Travel Form the adult and student emergency forms along with a check for the full payment by April 25, 2017. Any questions regarding payment need to be directed to Manny at Holidays N Travel. Conference questions should be directed to Sharon Pierce at the FCCLA office.